Country Club of the South (CCS) Charity Guild

HOPE for the Holidays

SHOP TIL YOU DROP

November 2, 2022 \* 10 am – 3 pm

**VENDOR INFORMATION & APPLICATION**

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| Event Details | Location: Country Club of the South Clubhouse Ballroom (4100 Old Alabama Road)  Date: November 2, 2022  Hours: 10am-3pm | |
| Set Up & Take Down | Set up 8 am -10 am. No set up after doors open at 10 am.  Take down 3 pm-5 pm. No take down before 3 pm. | |
| Vendor Fee: $200 | Includes: | One (1) 6’ table, two (2) chairs,  Access to electricity (MUST bring own extension cord)  Access to wifi  Two (2) Admissions for staff to work at table  Web-link to your website on [www.CharityGuild.org](http://www.CharityGuild.org) from 10/01/22 to  12/31/22 (paid vendors only) |
| Raffle donation | All vendors must donate an item valued at least $25 for the show raffle.  The item must be representative of the work sold in your booth. | |
| Payment Deadline | All vendor payments must be received by October 1, 2022 | |
| Refund Policy | Cancellations are not permitted after October 1, 2022. | |
| Reserve Today!! | Submit Your Application Today! Table space is available on a first come, first served basis. We anticipate that tables will sell out before the October 1 deadline. | |
| Payment Methods | ​**Credit Card:**  Visit [www.CharityGuild.org](http://www.CharityGuild.org) (click on “More” in upper right corner and select “Hope for the Holidays Booth Fee”)  **Check:** Payable to CCS Charity Guild. Mail to: Tracy Hobbs,  140 Travertine Trail, Johns Creek, GA 30022  Your Booth will be confirmed when **BOTH** Payment and Application has been received. | |
| More Info or Questions | Events@charityguild.org | |

**VENDOR APPLICATION – COMPLETE & EMAIL TO Events@charityguild.org**

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| Company Name |  | |
| Contact Name |  | |
| Contact Email |  | |
| Contact Cell # |  | |
| Website |  | |
| Product Description |  | |
| Vendor Signature: | | Date: |