Country Club of the South (CCS) Charity Guild

HOPE for the Holidays

SHOP TIL YOU DROP

November 2, 2022 \* 10 am – 3 pm

**VENDOR INFORMATION & APPLICATION**

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| Event Details | Location: Country Club of the South Clubhouse Ballroom (4100 Old Alabama Road)Date: November 2, 2022Hours: 10am-3pm |
| Set Up & Take Down | Set up 8 am -10 am. No set up after doors open at 10 am.Take down 3 pm-5 pm. No take down before 3 pm. |
| Vendor Fee: $200 | Includes:  | One (1) 6’ table, two (2) chairs, Access to electricity (MUST bring own extension cord) Access to wifi Two (2) Admissions for staff to work at tableWeb-link to your website on [www.CharityGuild.org](http://www.CharityGuild.org) from 10/01/22 to  12/31/22 (paid vendors only) |
| Raffle donation | All vendors must donate an item valued at least $25 for the show raffle.  The item must be representative of the work sold in your booth.  |
| Payment Deadline | All vendor payments must be received by October 1, 2022 |
| Refund Policy | Cancellations are not permitted after October 1, 2022. |
| Reserve Today!! | Submit Your Application Today! Table space is available on a first come, first served basis. We anticipate that tables will sell out before the October 1 deadline.  |
| Payment Methods | ​**Credit Card:**  Visit [www.CharityGuild.org](http://www.CharityGuild.org) (click on “More” in upper right corner and select “Hope for the Holidays Booth Fee”)**Check:** Payable to CCS Charity Guild. Mail to: Tracy Hobbs,  140 Travertine Trail, Johns Creek, GA 30022Your Booth will be confirmed when **BOTH** Payment and Application has been received. |
| More Info or Questions | Events@charityguild.org |

**VENDOR APPLICATION – COMPLETE & EMAIL TO Events@charityguild.org**

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| Company Name |       |
| Contact Name |       |
| Contact Email |       |
| Contact Cell # |       |
| Website |       |
| Product Description |       |
| Vendor Signature:       | Date:  |